

RESERVATION FORM Circus World Museum Foundation: Paris & Monte Carlo Jan 10 - Jan 18, 2020**PLEASE SUBMIT NAMES EXACTLY AS THEY APPEAR ON PASSPORT:****TSA SECURE FLIGHT REQUIREMENT**

Passenger 1: _____ **Date of Birth:** _____
First Name Middle Name Last Name

Passport #: _____ **Expiration Date:** _____ ☐ M / ☐ F
Gender

Passenger 2: _____ **Date of Birth:** _____
First Name Middle Name Last Name

Passport #: _____ **Expiration Date:** _____ ☐ M / ☐ F
Gender

Street Address: _____

City: _____ **State:** _____ **Zip:** _____ **Country:** _____

☐ Rooming with same as above

I am rooming with: _____

☐ Please reserve me in a single room at a supplement
 (Add US\$500 for single supplement - limited availability)

☐ I/We request Business class upgrade

☐ Book my air from: _____

Optional Travel Insurance:

*Insurance premium payment must be made in full at the time of 2nd deposit.

☐ Include optional insurance

Premium per Person Air & Land

\$264 in double \$299 in single

Premium per Person Land Only

\$169 in double \$199 in single

Number of
Insured Travelers: _____

Notes (Diet, special accessibility, etc): _____

Deposit: A \$500/person deposit is required to reserve the space. I have read the schedule of activities and accept and abide to the general terms and conditions as outlined below.

☐ AmEx ☐ Discover ☐ Visa ☐ MasterCard

Credit Card #: _____ **Security Code:** _____ ☐ Billing address same as above

Name on Card: _____ **Expiration Date:** _____

Signature: _____ **I authorize in the amount of \$:** _____
First Deposit Amount (due at registration)

By signing this form, participants waive any charge back rights and, in the event of dispute, request for refund must be made in writing to Keytours Vacations.

Street Address: _____

City: _____ **State:** _____ **Zip:** _____ **Country:** _____

In lieu of my credit card imprint, I _____ hereby authorize Keytours Vacations use of the
Cardholder Name

above information for the second payment installment of US \$ _____ on _____ for myself and/
Second Deposit Amount (including opt. insurance) Date to Charge

or _____ and the final installment of US \$ _____ on _____ for myself and/
Passanger #2 Name (if applicable) Final Deposit Amount Date to Charge

or _____ **Make checks payable to: Keytours Vacations, and send to: Keytours Vacations, 11096 B Lee Hwy, Ste 102, Fairfax, VA 22030. Credit Card payments can be emailed to: groups@keytours.com**
Passanger #2 Name (if applicable)

For additional information: Keytours Vacations, groups@keytours.com, (800) 576-1784 option 5

Special coach and business class contract air rates are available for most US gateways. Please call 800-576-1784 option 5

IMPORTANT INFORMATION (Full Terms and Conditions are available in your group leader's group master contract.)

DEPOSIT: \$250 per person is required to confirm travel arrangements. Payment is to be made to Keytours directly or the Travel Agent/Group Leader who is responsible for remittance to Keytours. Additional deposit of \$250 is required 120 days prior to departure. **NOT INCLUDED IN TOUR PRICE:** International or domestic air, unless stated otherwise, passport and or visa fees, any expenses on the U.S. Mainland, camera fees, excess baggage fees, baggage and souvenir forwarding costs; telephone calls; meals not specifically included in the itinerary; after dinner tea or coffee, any beverages such as mineral water or soft drinks, and optional excursions. Also, customary tips to drivers, porters, tour escorts, hotels, and guides are made at the traveler's discretion and are not included in the tour price.

CANCELLATIONS: Notice of cancellation must be made in writing directly to Keytours. Penalty for cancellation 120 days or more prior to departure is a minimum of \$250 per person. Cancellation 119 to 60 days prior to departure: forfeiture of all deposits. The following scale of charges will apply when cancellation notice occurs within 60 days of tour departure:

Cancellation days prior:

59-40	25% + air and insurance, if purchased from Keytours
39-22	50% + air and insurance, if purchased from Keytours
21-8	70% + air and insurance, if purchased from Keytours
7-3	85% + air and insurance, if purchased from Keytours
Later, no shows or unused services	100% + air and insurance, if purchased from Keytours

REFUNDS: No refunds will be made for unused portions of any travel service

RESPONSIBILITY: Keytours Vacations of Fairfax, VA, USA is responsible for making all arrangements for the travel/tour services offered in the contracted programs to include transportation, sightseeing, and hotel accommodations and related services. The carriers, hotels, and other suppliers providing travel/tour services are independent contractors and are not agents, employees, servants of, or joint ventures with Keytours or its affiliates. All certificates and other travel documents for travel services issued by Keytours are subject to the terms and conditions specified by the supplier and to the laws of the countries in which services are supplied. If the services included in the tour cannot be supplied or if there are changes in the itinerary for reasons beyond the control of Keytours Vacations, the company will arrange for provision of comparable services. Any resulting savings will be refunded by Keytours to the Travel Agent/Group Leader. Keytours reserves the right to accept or reject any person as a tour (group) participant from the tour, to make any changes in the itinerary or services whenever the company deems it necessary to the comfort, convenience, or safety of the tour participants, and to cancel a tour at any time. If Keytours cancels a tour, the company has no responsibility beyond the refund of all monies paid to Keytours by the Travel Agent/Group Leader.

PRICING: Keytours Vacations reserves the right to make price adjustments in case of group size reducing more than 10% or destination currency changes greater than 2% or more against USD\$.

LEGAL ACTION: Any legal proceedings both on behalf of or against Keytours Vacations must be instituted only in a federal or state court located in Virginia, USA and such claim will be decided using the laws of the state of Virginia. Any legal proceeding against the company must commence no later than one year after the travel services have been completed.